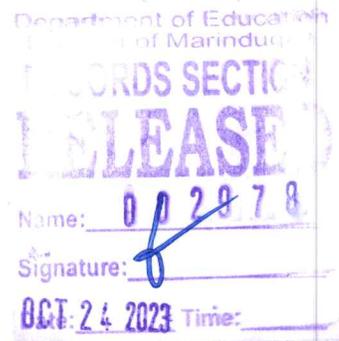




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Administrative Officer V (Admin/Budget)
Accountant
Section/Unit Heads
All Others Concerned

FROM : 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT : **DIVISION RECALIBRATION OF DEDP, TARGET SETTING,
AND WFP PREPARATION**

DATE : OCTOBER 23, 2023

1. This Office, through the School Governance and Operations Division – Planning and Research Section (SGOD-PRS), will conduct the Division Recalibration of DEDP, Target Setting, and Work and Financial Plan (WFP) Preparation for CY 2024 at SDO Conference Hall on October 25, 2023 at 8:30 am.
2. This activity aims to:
 - a. review and identify areas for improvement of the existing DEDP;
 - b. set the division targets priority programs, projects, and activities; and
 - c. prepare the PPMP, WFP and Division Calendar of Activities for CY 2024.
3. The participants in this activity are the Assistant Schools Division Superintendent, Functional Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specialists, Medical Officer, Legal Officer, IT Officer, Budget Officer, Division Accountant, Unit Heads, Division Engineer, Division DRRM Coordinator and the members of the Technical Secretariat.
4. Functional Division Chiefs and Unit Heads are enjoined to conduct the Prewrite Activities by accomplishing Template 1 (Work and Financial Plan for CY

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2024) prior to the scheduled Division Recalibration of DEDP, Target Setting, and WFP Preparation.

5. Attendance is a must.
6. For information, guidance, and compliance of all concerned.

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Enclosure 1 to Unnumbered Division Memorandum

**DIVISON RECALIBRATION OF DEDP, TARGET SETTING, AND
WFP PREPARATION**

- | | | |
|-------|--|--|
| I. | Opening Program
a. Nationalistic Song
b. Prayer | |
| II. | Presentation of Participants | MARISOL O. LUARCA
Planning Officer III |
| III. | Objectives | BERNADITH R. LACERNA
Senior Education Program Specialist |
| IV. | Messages | Dr. LYNN G. MENDOZA
Schools Division Superintendent |
| V. | Presentation of FY 2024 NEP | ARLENE M. MARASIGAN
Administrative Officer V
Budget and Finance |
| VI. | Discussion of Priority PD Programs
to be funded by INSET/HRD Funds | KYLE DAVID V. ATIENZA
Senior Education Program Specialist |
| VII. | Presentation of 6 Year Indicative
Plan | MARISOL O. LUARCA
Planning Officer III |
| VIII. | Presentation, Deliberation, and
Prioritization of Programs,
Projects and Activities for
FY 2024 | CID, SGOD, and OSDS |
| IX. | Ways Forward | FELIX M. FAMARAN
Assistant Schools Division
Superintendent |

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WORK AND FINANCIAL PLAN

FY 2024

KEY PRIORITIES	STRATEGIES	OUTCOMES	OUTPUT	OUTPUT INDICATOR	PROGRAM	ACTIVITIES	ACTIVITY INDICATOR	PROPOSED BUDGET
Making the curriculum relevant to produce competent, job ready, active and responsible citizens	1. Upgrade academic performance of the learners	Improved proficiency of learners in literacy, numeracy, science and in all forms of national and international assessments.	* Improved reading level of elementary and secondary learners I English and Filipino * Zero Non-Readers 75-89 MPS in National Achievement Test * Proficient level in international assessment		CAIMSA (Curriculum, Assessmsnet, Instructional Management and Monitoring of Special Activities)			
	2. Ensure alignment of the curriculum, instruction, and classroom assessment methods in all learning areas		* Implemented curriculum guides reflecting the socio-emotional and 21st century skills including the appropriate learning approaches and assessment. * Implemented policies, standards, and curriculum, instruction, and assessment					
Taking good care of learners by promoting learners well-being, inclusive education and a positive learning environment	1. Implement inclusion and special interest programs	Equal opportunities for all types of learners	* Implemented Inclusion Programs: a. ADM -OHSP b. ADM - MISOSA c. SPED Secondary d. ALS * Implemented Special Interest Program a. SSES b. SPA c. SPFL d. SPS e. TechVoc f. STE/SSC		CAIMSA (Curriculum, Assessmsnet, Instructional Management and Monitoring of Special Activities)			
Taking good care of learners by promoting learners well-being, inclusive education and a positive learning environment	3. Promote partnership to benefit education for learners in situations of disadvantaged		* Implemented communication and advocacy plan for inclusive education * Forged partnership with external providers of inclusive education * Involved community in the implementation of the different learning modalities					

WORK AND FINANCIAL PLAN

FY 2024

KEY PRIORITIES	STRATEGIES	OUTCOMES	OUTPUT	OUTPUT INDICATOR	PROGRAM	ACTIVITIES	ACTIVITY INDICATOR	PROPOSED BUDGET
	4. Nurture and protect learners' mental and psychosocial health	Mentally and emotional strong learners	<ul style="list-style-type: none"> * Mobilized internal and external partners for response * Developed and disseminated information, education, and communication (IEC) materials in the aftermath of a disaster or emergency * Provided MHPSS interventions including referral mechanisms for learners and personnel affected by disasters and emergencies. * Completed major repair and reconstruction of infrastructure and replacement of non-infrastructure damages due to disasters / and emergencies for rehabilitation and recovery * Developed feedback and accountability mechanisms for learners on emergency interventions 		Creating Tomorrows Schools Today: SGOD v.4.0			
	5. Provide learners with basic health and nutrition services	Resilient and gritty learners	<ul style="list-style-type: none"> * Developed and implemented Guidelines on health and safety of learners and school personnel, including prevention of COVID 19 * Provided and Improved Schools' health facilities including WASH and clinics 					

WORK AND FINANCIAL PLAN

FY 2024

KEY PRIORITIES	STRATEGIES	OUTCOMES	OUTPUT	OUTPUT INDICATOR	PROGRAM	ACTIVITIES	ACTIVITY INDICATOR	PROPOSED BUDGET
Taking steps to accelerated the deliver of basic education facilities and services	1. Strengthen schools' capacity to ensure that learners retain in school and continue to next stage	Increased participation rate, decreased drop out rate and school leaver rate	* Developed operational tools to trace learners who completed basic education including ALS * Established coordination mechanism between elementary and secondary schools * Trained teachers in identifying learning gaps, and remediation strategies * Improved guidance services of school to address learners' concerns implemented		CAIMSA (Curriculum, Assessmsnet, Instructional Management and Monitoring of Special Activities) Creating Tomorrows Schools Today: SGOD v.4.0			
	2. Strengthen mechanism for providing access to basic education facilities and services in terms of: a. relevant basic opportunities for OSC, OSY, & OSA		* Improved ALS internal stakeholders access to training on ALS program Implementation * Improved ALS external stakeholders on ALS program implementation					
Taking steps to accelerated the deliver of basic education facilities and services	b. program management and service delivery	Program management and service delivery	* Implemented coordination with LGUs and barangay officials on data gathering and analysis towards explicit solutions to identified barriers to educatio. * Implemented mechanism for the enrollment of pre-identified children and disabilities in kindergarten between and among ECCD, DSWD, NGOs and DepEd * Developed and implemented M&E policy and mechanism on inclusive education		Creating Tomorrows Schools Today: SGOD v.4.0			

WORK AND FINANCIAL PLAN

FY 2024

KEY PRIORITIES	STRATEGIES	OUTCOMES	OUTPUT	OUTPUT INDICATOR	PROGRAM	ACTIVITIES	ACTIVITY INDICATOR	PROPOSED BUDGET
	c. School-Based Management	Upgraded SBM Level of Practice in the schools	* Validated and recognized elementary and secondary schools' progress in School-Based Management Mobilized School Governance Council Operationalized School Improvement Plan					
	d. Capacity of schools for site ownership	Schools with School Sited Titles	* Secured School Site Titles		Enhancing the Value of Performance Towards Better Customer Service			
	3. Improved learners' access to quality and rights-upholding	Sufficient school facilities	* Constructed/repared classrooms * Constructed / repaired school facilities such as wash areas, clinic, comfort rooms, etc. * Donated classrooms and other school facilities		Creating Tomorrows Schools Today: SGOD v.4.0			
Giving support to teachers to teach better	10. Strengthen the competence of teachers instructional leaders in content knowledge and pedagogy / instruction, curriculum, assessment and planning	Capacitated teachers and instruction leaders on contents, pedagogy and assessment	* Developed and implemented professional development programs for teachers in the identified priority areas. * Developed and implemented professional development programs for instructional leaders to support teacher professional development on various priority areas.					

WORK AND FINANCIAL PLAN

FY 2024

KEY PRIORITIES	STRATEGIES	OUTCOMES	OUTPUT	OUTPUT INDICATOR	PROGRAM	ACTIVITIES	ACTIVITY INDICATOR	PROPOSED BUDGET
	11. Nurture and protect personnel's mental and psychosocial health	Mentally and emotionally strong learners, teachers and non-teaching personnel	<ul style="list-style-type: none"> * Mobilized inrnal and external partners for response, rehalitation, and recovery * Developed and disseminated information, education, and communication (IEC) materials in the aftermath of a disaster or emegency. * Provided MHPSS interventions including referral mechanisms for learners and personnel affected by disasters and emergencies. * Completed major repair and reconstruction of insfrastructure and replacement of non-insfrastructure damages due to disasters / and emergengies for rehabilitation and recovery. Developed feedback and accountability mechanisms for learners on emergency interventions. 		Creating Tomorrows Schools Today: SGOD v.4.0			